MUSLIM PRIMARY EDUCATION BOARD (MPEB.IE)

PRIVACY POLICY

It's important to the Muslim Primary Education Board (hereafter referred as Mpeb.ie) to help our customers retain their privacy when they engage our services. This privacy policy sets out how MPEB.IE uses and protects any information that you give us when you use this website

MPEB.IE ("we", "us" or "our") respects your privacy and we are committed to protecting your personal data. This privacy notice will inform you as to how we look after your personal data when you visit our website (regardless of where you visit it from) and tell you about your privacy rights and how the law protects you.

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ABOUT US AND IMPORTANT INFORMATION

Aim of this privacy notice

The purpose of this privacy notice is to give you information on how we collect and processes your personal data through your use of this website, including any data you may provide through this website when you sign up to our newsletter.

It is important that you read this privacy notice together with any other privacy notice or fair processing notice we may provide on specific occasions when we are collecting or processing personal data about you so that you are fully aware of how and why we are using your data. This privacy notice supplements the other notices and is not intended to override them.

You shall notify Mpeb.ie or by calling 087 3693270 of any known or suspected unauthorized use(s) of your account, or any known or suspected breach of security, including loss, theft, or unauthorized disclosure of your password. You are responsible for all usage or activity on your account.

Changes to the privacy notice and your duty to inform us of changes

We reserve the right to change It is important that the personal data we hold about you is accurate and current. Please keep us informed if your personal data changes during your relationship with us.

Third-party links

This website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy statements. When you leave our website, we encourage you to read the privacy notice of every website you visit.

DATA COLLECTION

Typically information may be collected when users:

- Signup for certain areas of the site
- contact us for further information
- subscribe to newsletters or mailing lists
- participate in customer surveys or events

Personal data we collect

We may collect the following information:

- name, title, company address
- contact information including email address, telephone number
- demographic information such as postcode, preferences and interests
- other information relevant to customer surveys and/or events
- interest area, role and industry.
- Occupation
- Gross Income
- Net income
- Total expenses or purchases

We believe your business is no one else's. Your privacy is important to you and to us. So we'll protect the information you share with us. To protect your privacy, Mpeb.ie follows different principles in accordance with worldwide practices for customer privacy and data protection.

• We won't sell or give away your name, mail address, phone number, email address or any other information to anyone.

• We'll use state-of-the-art security measures to protect your information from unauthorized users.

HOW WE COLLECT YOUR PERSONAL DATA?

We use different methods to collect data from and about you including through:

- **Direct interactions.** You may give us your Identity, Contact and Professional Data by filling in forms or by corresponding with us by phone or otherwise. This includes personal data you provide when you:
 - o submit an enquiry; or
 - request marketing to be sent to you.
- Automated technologies or interactions. As you interact with our website, we may automatically collect Technical Data about your equipment, browsing actions and patterns. We collect this personal data by using cookies, and other similar technologies. Please see our cookie policy for further details.

WHAT WE DO WITH THE INFORMATION YOU SHARE

When you engage our services, you provide us with your contact information, including contact and email address. We use this information to send you updates about your order, questionnaires to measure your satisfaction with our service and announcements about new and exciting services that we offer.

Mpeb.ie will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Mpeb.ie or the site; (b) protect and defend the rights or property of Mpeb.ie and its family of Websites, and, (c) act in urgent circumstances to protect the personal safety of users of Mpeb.ie, its Websites, or the public.

NOTICE

We will ask you when we need information that personally identifies you (personal information) or allows us to contact you. Generally, this information is requested when you sign up for consultation appointment, download free content, enter a contest, order email newsletters. We use your Personal Information for four primary purposes:

- To make the site easier for you to use by not having to enter information more than once.
- To help you quickly find product, services or information.
- To help us create content most relevant to you.
- To alert you to product upgrades, special offers, updated information and other new services from Mpeb.ie.
- To tailor the Websites according to your interests

OTHER DISCLOSURES

International Users

Our Website is operated in Ireland and intended for users located in Ireland. If you are accessing our Website from a location outside Ireland, please be aware that information we collect, including personal information, will be transferred to, and processed, stored, and used in Ireland. The data protection laws in Ireland may differ from those of the country in which you are located, and your personal information may be subject to access requests from governments, courts, or law enforcement in Ireland according to the laws of Ireland. By using this Website or providing us with any information, you consent to the transfer to, and processing, usage, sharing, and storage of your information, including personal information, in Ireland as set forth in this Privacy Policy. By using this Website, you also consent that all Ireland laws apply in connection with this Website.

Information for Parents

The Website is a general audience website and we do not knowingly collect any personal information from children younger than the age of thirteen (13) as required by Ireland law. We will delete any personal information collected that we later determine to be from a user younger than the age of thirteen (13). If you are a parent or guardian of a child under the age of thirteen (13) and believe he or she has disclosed personal information to us, please contact us at info@taxreturned.ie.

THIRD PARTY USE

We will NOT release your name or any information pertaining to you to other organizations. Your email address will not be released to any third party. We will not share with others any demographic information that you may provide us that can be identified as relating to you personally.

MARKETING

We endeavor to provide you with choices regarding some personal data uses, particularly around marketing and advertising.

We may use your Identity, Contact, Technical and Marketing of Communications Data to form a view on what we think you may want or need, or what may be of interest to you. This is how we decide which services and offers may be relevant for you (we call this marketing).

You will receive marketing communications from us if you have requested information from us and unless you have opted out of receiving that marketing.

You can ask us or third parties to stop sending you marketing messages at any time by contacting us at any time.

DISCLAIMERS AND LIMITATIONS OF WARRANTIES

This site is provided as a research and reference tool. Although we make every reasonable effort to ensure that the information, tools, and data provided at this site are useful, accurate, and current, we cannot guarantee that it is error-free. This site and the information available through it do not, and are not intended to constitute legal advice. By using this site, you assume all responsibility for and risk arising from your use of and reliance upon the contents of the site. References and links to products and services belonging to third parties are provided for your convenience and do not represent our endorsement of such products or services. This site and its contents are provided "as is." We disclaim all warranties, express and implied, including the implied warranties of merchantability and of fitness for a particular purpose with respect to any information contained on, accessible through or derived by you from this site.

YOUR LEGAL RIGHTS

Under certain circumstances, you have rights under data protection laws in relation to your personal data. You have rights to request for the following data at any time:

- <u>Request access to your personal data.</u>
- <u>Request correction of your personal data.</u>
- <u>Request erasure of your personal data.</u>
- Object to processing of your personal data.
- <u>Request restriction of processing your personal data.</u>
- Request transfer of your personal data.
- <u>Right to withdraw consent.</u>

If you wish to exercise any of the rights set out above, kindly visit our contact us page.

You will not have to pay a fee to access your personal data (or to exercise any of the other rights). However, we may charge a reasonable fee if your request is clearly unfounded, repetitive or excessive. Alternatively, we may refuse to comply with your request in these circumstances.

TERMINATION OF SITE AND SITE ACCESS

We reserve the right to change the contents of this site or to discontinue it at any time, as well as the right to deny access to the site to any person whom we have reasonable grounds to believe may be using the site for an unlawful or unauthorized purpose or in a manner that may harm us.

GDPR STATEMENT

The General Data Protection Regulation ("GDPR") aims to set a new standard for how companies use and protect individuals' data. Here at MPEB.IE, we take how we use and hold your personal data very seriously and we view the GDPR as an opportunity to enhance our commitment to data protection for your benefit. We are making sure our organisational processes, updates, our policies, client engagement letters and marketing consents are GDPR compliant.